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You have rights under the Law which are summarised below together with the circumstances in which they arise. As we are a regulated business such rights cannot override our legal obligation to hold certain minimum data and information about our customers. If this information is not available, we will not be able to continue to provide services. If you wish to exercise your rights or have any other queries about the use of your personal information then please speak to your usual contact at GBTC or contact the data protection officer using [dpo@garfieldbennett.com](mailto:dpo@garfieldbennett.com).

Under the Law, you have the following rights:

**Right of access to personal data** - If you would like to access your personal data please send a written request to: the Data Protection Officer, Garfield-Bennett Trust Company Limited, First Floor, Durell House, 28 New Street, St. Helier, Jersey JE2 3RA or to [dpo@garfieldbennett.com](mailto:dpo@garfieldbennett.com). Please note for your security we may need to verify the request and depending on the nature of the request we may need to collect more information as to your specific requirements.

**Right of rectification** - You have a right to rectification of inaccurate personal information and to update incomplete personal information. If you believe something we hold is inaccurate please contact us so we can correct the information. We may require supporting information to ensure such changes are valid. We can provide more information if required.

**Right of erasure** - You have a right to request that we delete your information but please note that this may impact on the services we can provide and certain information is held in order to comply with our legal and regulatory obligations and cannot therefore be deleted if transactions have taken place. We can provide more information if required.

**Right to restrict processing** - You have a right to request us to restrict the processing of your personal information but please note that this may result in us having to suspend the operation of your Entity or transactions.

**Right to objection** - You have the right to object to us processing your personal information (and restrict processing, see above) unless we can demonstrate compelling and legitimate grounds for the processing which may override your own interests or where we need to process your information to investigate and protect us or others from legal claims.

**Marketing** - You have a right to object to direct marketing.

**Withdraw consent** - You have a right to withdraw consent where we rely on your permission to process your personal information. Please note that this may result in further operation of the entity or transactions may not be possible for legal reasons.

**Lodge complaints** - You have a right to lodge a complaint in the first instance we recommend you contact our Data Protection Officer who will investigate the matter. We would hope to be able to address your concerns but you can always contact the Jersey Information Commissioner. For more information, please visit [www.dataci.je](http://www.dataci.je).